

MINUTES of the AGM of the Tauranga Repertory Society Inc.
Held on
Monday 5 May 2025
At 7:30 pm at 16th Ave Theatre

Present:

Committee:

Heather Graham (President)
David Guy (Vice President)
Sam Denize (Secretary)
Dennis Fenwick (Treasurer)
John ten Velde (Head of Tech Department – Apra Liaison)
Rob Weatherley (Refurbishment Working Group Facilitator)
Sarah Bate
Klara Luxford

Life members:

Warren Atkinson,
Beryl Smith

Members:

Ali Young
Alison Grey
Andre Liddicoat
Bev Hodges
Cynthia Carter
Delwyn Weatherley
Gayle Spence
Geraldine Broderick
Jack Visser
Katherine Knight
Linda Campbell
Margurete Kraemer
Nick Broderick
Theresa Kerslake
Vicki Clayton
Zoë Cruse

Apologies

Brendon and Laura Weatherley
Christine Giddens
Joanne Cornwall
Julie Lankshear
Merv Beets
Penny guy
Pete Luxford
Vera Prince

#	<u>Welcome</u> President, Heather Graham welcomed everyone to the meeting, with special mention to our Life Members Warren and Beryl and new members Andre, Gayle, Kat, Teresa, Vicki and Zoe.
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1	<p><u>Apologies</u> Brendon and Laura Weatherley Christine Giddens Joanne Cornwall Julie Lankshear Merv Beets Penny guy Pete Luxford Vera Prince</p> <p>Apologies accepted: <i>Moved - Heather Graham</i> <i>Seconded – Rob Weatherley</i></p>
2	<p><u>Minutes</u> Moved that the minutes presented of the 2024 AGM held 13.5.24 are a true and correct record of the meeting <i>Accepted John ten Velde</i> <i>Seconded Klara Luxford Rulisek</i></p>
3	<p><u>Matters arising from the minutes:</u></p> <ul style="list-style-type: none"> • AED – David going to look into more – St John to supply a one-use one / fundraising to get one. Must be posted on the AED website to show Availability. – look into on the outside of the building too. • Engineers report – to be funded Jack has contacted engineers & architect – put forward to plan for refurbishing the building incorporating earthquake strengthening. This is a long term plan. We will be applying for funding for this once we know what is required • Likelihood of government rules changing – Likely but will still require completing to stay. • Life member Dean Turner – knows a lot about the structure of the building and has been involved with discussion around the work needed • Dressing room, paint room have been upgraded, roof repaired and the exterior of the building has had a new paint job. <p>Dennis Fenwick is resigning from the Management Committee- and would like to continue looking into fundraising options to assist ongoing work required : I.e. – Ongoing Refurbishment, Lighting, Wardrobe upgrade</p>
4	<p><u>Presidents’ Annual Report</u> Heather Graham presented the president’s report, which had been pre-circulated. Key points included:</p> <ul style="list-style-type: none"> • Building refurbishments • Vision for future • Expanding horizons • Partnerships

	<ul style="list-style-type: none"> • Diversity & Inclusion • Securing the Future <p>Moved adoption of the report - Heather Seconded – Delwyn Adopted: All.</p>
5	<p><u>Annual Financial Statements</u> Moved that the Annual Financial statements be accepted as presented - Dennis Seconded - Rob Accepted</p>
	<p>Thanks to Frank Webster as the Auditor – for several years – Dennis moved- Sarah seconded Treasurer to find a new Auditor</p>
	<p>Expenses Moved – Dennis Seconded – Rob Accepted</p>
	<p><u>Membership fees and show prices</u> Are we reviewing, or leaving prices the same?</p> <ul style="list-style-type: none"> • No reason to increase – management to discuss. • Thought – may be worth checking ticket of price around the area <p><u>Bar Prices</u> Bar prices may need looking into as prices increase for everything. Refer all \$ increases to the Management Committee</p>
	<p><u>Election of officers</u></p> <p>President: Heather Graham - nominated by Raewyn Turner and seconded by Warren Atkinson Vice President: David Guy nominated by John Ten Velde seconded Rob Weatherley Vice President: Rob Weatherley nominated John seconded David Guy Secretary: Sam Denize - nominated Heather, seconded Merv Treasurer: Sarah Bate - nominated Pete Luxford seconded Klara Luxford Rulisek</p> <p>Committee:</p> <p>Merv Beets nominated by Alison Young, seconded David Guy (Discussed with Merv and endorsed by Heather and Rob 27.4.25 – stand down as VP but remain on committee Pete Luxford nominated by Klara and seconded by Sarah Bate Klara Luxford Rulisek nominated by Sarah Bate and seconded by Pete Luxford Andre Liddicoat - nominated by Heather and seconded by Merv Gayle Spence - nominated by David Guy and seconded by Penny Guy John ten Velde – nominated Rob Weatherly and seconded by Jack Visser</p> <p><i>Moved nominations be accepted</i> <i>Moved – Dennis</i> <i>Seconded - Linda</i> All in favour – everyone</p>

	<p><u>Sub Committees:</u></p> <p><u>Front of House</u> Bev Hodges - Manager</p> <p><u>Marketing Team</u> Ali Young – Marketing Team Facilitator</p> <ul style="list-style-type: none"> • Merv Beets • David Guy • Zoe – social media (main productions only, not hires.) • Theresa – Marketing committee member <p><u>Reading Committee</u> Geraldine Broderick – Facilitator</p> <ul style="list-style-type: none"> • Andre Liddicoat • Sarah Bate • Zoe Cruse • David Guy • Merv Beets • Sarah Bate and Zoe also want to be on the Reading Committee
	<p><u>Constitution</u></p> <p>New constitution is a requirement for Incorporated Societies and charities What do we need to add/remove?</p> <ul style="list-style-type: none"> ○ Date – Change to Financial year. ○ Need to decide if we are a registered charity <p>Suggest a small committee (committee + outside) to bring to a special meeting to adopt the constitution - aiming for 3 months for the constitution Before the end of September, have the special meeting to be held Discussions and adoption must be submitted before 2026.</p> <p>Interest in Constitution – David Sarah Theresa Suggest Maggie Grisby</p> <p>Talk to people in the community to Membership committee Must talk with a lawyer.</p> <p>Constitution special meeting to be held 1 September to be ADOPTED – may be brought forward if ready to sign off and adopted. Moved – Jack Seconded -Delwyn</p>
	<p><u>General Business</u></p> <p>Bev – Requires a wire rack for fridge freezer – measurements to be given Look at getting a new bar fridge – it is over 20 years old – arrange regular servicing Tea and coffee to be increased to \$3 due to increase in coffee prices</p>

	<p>Dennis – Propose approve a koha \$500 to executive committee members David – proposed that there will be a Koha for president, secretary and treasurers - \$500, David proposed, Rob seconded, all in favour.</p>
	<p>Heather thanked Julie for many years of service and dedication to theatre. She had a bouquet of flowers to present to Julie, but as Julie was unable to attend the meeting tonight, Heather will deliver them to Julie tomorrow.</p>
	<p>Membership cards – discontinued many years ago, discussion of renewing the practice Membership emails for discounted tickets – To be investigated. List to be put in the Bar. Cards to be handed out</p>
	<p>Facebook advertising – Please put the link to the ticket online.</p>

The meeting closed 8.56PM
Sam Denize (Secretary)